

Item	Purpose	Outcome	What is required?	Lead Officer
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Meeting Date: Monday 19 September 2011				
Chairs Briefing: Tuesday 23 August 2011 5 pm			Deadline for papers: Wed 7 September 2011	
Corporate Risk Register	Standard Item	Regular review before going to Cabinet 27 September	Report	Bryan Parsons, Policy and Performance Officer
Information Strategy	Scrutiny	Requested at the May meeting following a review of the Corporate Risk Register	Report	Jane Griffiths, Director of Commissioning
Cheltenham partnership structures and arrangements	Scrutiny	A review of the latest partnership structures and response to the consultation	Report and verbal update	Richard Gibson, Policy and Performance Manager
Meeting Date: Monday 28 November 2011				
Chairs Briefing: Tuesday 8 November 2011 5 pm			Deadline for papers: Wed 16 November 2011	
Ensuring Best Value from Mobile Communications	Scrutiny	A request from the May meeting	Report	Mark Sheldon, Director Resources
Quarterly budget report	Standard item	Quarterly review requested by the committee	Report	Paul Jones, Head of Financial Services
Commissioning programme – a general update	Scrutiny	A six monthly update requested by members for an overview of the programme with a focus on costs and future savings	Report	Jane Griffiths, Director Commissioning Ken Dale, Business Development Manager
Budget consultation 2012-13 (this may now be carried out by the budget working group)	Scrutiny	Review interim budget proposals 2012-13 and comment	Discussion paper	Mark Sheldon, Director Resources

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Localism Bill (timing to be confirmed)	Scrutiny	To understand the potential impact of the Bill on Economic Development and local development strategy	Discussion paper	Economic Development Strategic Land Use
Meeting Date: Monday 23 January 2012				
Chair's Briefing: Tuesday 3 January 2012 5 pm				
Deadline for papers: Wed 11 January 2012				
Corporate Risk Register (20 mins)	Standard Item	Regular review before going to Cabinet 8 February	Report	Bryan Parsons, Policy and Performance Officer
Performance Report	Standard item	Six monthly review	Report	Richard Gibson, Policy and Performance Manager
Absence Management	Scrutiny	Update requested at the May meeting - report of position at the end of 3Q	Report	Julie McCarthay, HR operations Manager
GO Programme	Scrutiny	Review of implementation (tbc)	Report	Mark Sheldon, Director Resources
Budget proposals 2012-13	Scrutiny	Review final budget proposals 2012-13 prior to Council (10 February)	Discussion paper	Mark Sheldon, Director Resources
Meeting Date: Monday 5 March 2012				
Chairs Briefing: Tuesday 14 February 5 pm 2012				
Deadline for papers: Wed 22 February 2012				
DRAFT Corporate Strategy 2012-13	Scrutiny	Review DRAFT strategy for 2012-13 prior to Cabinet (13 March)		Richard Gibson, Policy and Partnership Manager
Meeting Date: Monday 11 June 2012				
Chairs Briefing: Tuesday 15 May 2012 5 pm				
Deadline for papers: Tuesday 29 May 2012				
Corporate Risk Register (20 mins)	Standard Item	Regular review before going to Cabinet	Report	Bryan Parsons, Policy and Performance Officer
Gloucestershire Airport Business Plan	Scrutiny	Review the business plan 12 months after the start	Report	Pat Prately, Executive Director

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		of the drawdown of the loan		
Meeting Date: Monday 16 July 2012				
Chair's Briefing: Tuesday 26 June 2012			Deadline for papers: Wed 4 July 2012	
Quarterly budget report	Standard item	Quarterly review requested by the committee	Report	Paul Jones, Head of Financial Services
Annual Performance Report	Standard item	Six monthly review	Report	Richard Gibson, Policy and Performance Manager
Items to be added at a future date				
Glos Integrated Economic Strategy	Scrutiny	David Owen from GFirst be invited to explain their restructure, update on LEP and progress in the implementation of the action plan	Awaiting discussion by Glos Leadership on district scrutiny	Wilf Tomaney, Acting Economic Development Manager